

**Minutes of the James Madison High School PTSA
Monday, February 8, 2021**

The meeting was called to order over Zoom at 7:01 pm.

In attendance: Timothy Buckley, Greg Hood, Tammy Peters, Bradley James, Mandy Jolly, Paul Lund, Shayne Pintur; Abby Shannon, Adela Abboud, Alicia Butler-McGuire, Amanda Siddon, Amy Heard, Amy Lanier, Angela Gutenson, Anjum Sikka, Becky Kong, Beth Eachus, Braden Holt, Cara Bretl, Catherine Baker, Catherine Feather, Chris Lande, Christine Fehd, Cindy Weinberg, Corey Vaudo, Danielle Somers, David Link, Debra Steppel, Diane Mahoney, Donna O’Harren, Elizabeth Terry-Humen, Emily Korff, Gaynita Williams, Gwen Riddle, Heather Diaz, Heather Ireland, Heather Rosen, Heba Singer, Isabel Lesjak, Janet Samereie, Janine Bruhn, Jeannette Townsend, Jeff Anderson, Jennifer O’Beirne, Jo Ann Weinhardt, Joceline Nahigian, Karen Jiron, Kathleen Sichenze, Katie Geiser-Bush, Katrina Smart, Kely Beam, Kelly Stratman, Ken Nahigian, Kristen Kociolek, Kristen Wilson, Kristin Rothrock, Laura Campos, Leslie Carl, Leslie Conroy, Linda Khan, Lori Ebert, Luke Kurcina, Lynn Collins, Malini Iyer, Maribel Langas Miller, Mary Ann Rashid, Mary Ellen Craddock, Mary Pat Julian, Maryam Jamali, Matt Greer, Melissa Baum, Melodi Lee, Michele Boback, Monica Schmude, Natacha Moore, Pam Konde, Pascale Centola, Rebecca Anton, Rene Taylor Newman, Rita Monner, Robin Worrell, Robyn Nguyen, Sally McConville, Sandy Pompelli, Sarah Espanol, Sarah Lundquist, Shelly Koshuta, Sonya Marsden, Stacey Leimbach, Stephanie Bollini, Sumei Wang, Susan Petrovich, Tarah Weaver, Tracy McHone, Valerie Jopeak, Ven Pillay

I. Call to Order and Welcome – Chris Lande

Chris thanked everyone for attending. Chris reminded viewers that only members of the PTSA may vote on PTSA matters.

II. Approval of January PTSA Meeting Minutes – Sarah Lundquist

Chris noted that the January 2021 PTSA minutes had been posted on the JMHS website for review. Chris asked for any feedback; no comments or changes were suggested. Beth Eachus made a motion to approve the minutes as written; Stacey Leimbach seconded. The minutes were approved as written.

III. Principal Report – Principal Greg Hood

Mr. Hood’s report began with a presentation from the team in charge of the upcoming addition to the school, as follows:

Bradley James, the coordinator from FCPS’ Office of Design and Construction, thanked everyone for their work and support in getting the project to this point. He outlined the team – both from within and outside of FCPS – and discussed the project scope. There will be 2 parts of the project: A) a 3-story library and classroom wing (library at the top) and B) a cafeteria expansion with 2nd-floor addition for new classrooms. There will also be a new secure vestibule and other safety upgrades. The new capacity will be 2,500 students.

Paul Lund of Hord Coplan Macht (HCM), the architecture firm, noted that this project will impact everyone who uses the building. The front of the building will also help instill Madison pride.

Mr. James stated that the project had only been awarded in early February, so construction is due to start in early March. The cafeteria expansion has an estimated completion date of spring 2022, and the entire project is estimated to be complete in fall 2022.

Shayne Pintur, HCM’s project architect, went over many details of the project as planned, including:

Much of the front of the building, including a large amount of parking, will be closed off for construction, including Doors 1 and 12. (There will be a small temporary entrance and very limited parking for visitors, and the main office will continue to function as usual.) During arrival and dismissal, only bus and staff traffic will be permitted from James Madison Drive. Parent and student traffic will use Flint Hill Road, and students can enter via Door 11 or from the back of the building.

The new south (front) elevation will feature the new 3-story staircase, the library’s floor-to-ceiling windows (with shading elements), and prominent Madison lettering. A longer canopy will run across the front and the new entrance will be larger than before.

Mr. James noted that during construction, all work areas will be enclosed: temporary fencing will be used outside, and new work in the building will have temporary walls and partitions to keep everyone clean and safe. He then introduced the safety manager, Mandy Jolly. She outlined steps that will be taken, including testing air quality, ensuring OSHA and fire code compliance, and assured the attendees that COVID requirements will be strictly followed. Tim Holmes, the field construction rep, will also be onsite full time to address any issues.

The team then answered questions, and Mr. Hood resumed his report by noting that students are resilient and, in his experience, will get used to the construction noise and disruption. He will hold Town Halls on 2/16 and 2/23 to share more information with parents.

Senior activities: Two students are leading a county-wide group of FCPS seniors to plan activities through the end of the year. Hopefully next week we'll have seniors return and get a treat and see friends outside. We'll try to do something once a month. Graduation: We definitely plan to have some type of graduation but not sure what it will look like or how many we can accommodate.

Return to School (RTS): All parents should receive a letter soon to confirm their choice to return or stay virtual. 9th and 12th graders are due to return on 3/2, 10th and 11th graders on 3/9. Approximately 90% of our 150+ teachers will return to school; vaccinations are helping teachers feel more comfortable in returning and fewer ADA accommodations have been requested.

We plan to make the student return dates a celebration – show them we are excited to have them in the building. Things will NOT be fully back to normal but it's better than it's been and they can make connections with teachers and friends.

We will be using the concurrent model – teachers instructing both the students in the classroom and those at home at the same time. About 68% of our students plan to return in person, which is about 1550 students, so about half that number will be present on a given day. The break will be made alphabetically, with A-K coming to school on Tu/We and L-Z coming on Th/Fr; students will log in from home on the days they aren't in person.

Classroom desks will be facing forward and placed 6 feet apart; same in the cafeteria (desks, no tables). It's stale but it's a way to get the kids in safely, using mitigation strategies. We will use outdoor space as much as possible. It will be critical that students really follow rules regarding masks, distancing, and other protocols.

Summer school, mentioned by the governor, is not mandatory; we are trying to identify students who might need support, but we're not sure what it will look like yet.

Instead of running the WINGS program this year, we are working with Ted Dintersmith on other options to help seniors make a connection to the real world.

IV. Student Services – Timothy Buckley

Mr. Buckley gave the following updates:

A freshman orientation (also open to those new to Madison) will occur on 3/1 to offer a chance to come to the building and see where their classes are. Students and staff will be available to help to guide them. Information will be sent out soon.

FCPS summer school options were just posted online and the price has been cut in half. Note that these are new classes for new credit, including some electives.

This Friday during Care & Connect, juniors will take part in the first of a few junior focus days, during which counselors will give a presentation about the college search process and help guide what they should be thinking about and doing this spring.

SOLs will be in person; the writing SOL will take place in March and May SOLs are on track, as are AP exams. It is possible to opt out (postponing to fall) unless you are a senior.

Senior mid-year transcripts have been sent out – whether via mail, uploaded through Common App, or through eDocs. Your student should contact their counselor if this isn't the case.

V. Faculty Report – Tammy Peters

Mrs. Peters said she and her colleagues are very excited to come back and meet the students, and they are communicating this to the students!

VI. Student Government Report – Braden Holt

The SGA is trying to plan for prom but aren't sure it can happen. Drs. Brabrand and (deputy superintendent) Ivey have committed to having some sort of in-person prom and graduation this year.

Braden announced that he is on a committee of 4 students, Dr. Ivey, and a few principals and School Board members working to bring senior events to Madison. They want to do 1-2 per month. This month, seniors will come, get dessert, and hang out. They will need PTSA help for future events.

Luke Kurcina said that the SGA is trying to plan small events and are reaching out to students via social media to try to keep them engaged. They are fielding questions and concerns about RTS. They attended a faculty meeting so they are aware of how kids are feeling. They are also working to keep students updated on plans and informed of necessary precautions.

VII. President's Report – Christopher Lande

The Vienna LOVE sign on the W&OD trail can be decorated by various groups, and the Vienna Arts Society will let JMHS decorate May 15-June 15. We will work with the SGA to coordinate this.

VIII. Treasurer's Report – Tarah Weaver

The budget is available on the PTSA website. Expenses are low, but if you haven't joined the PTSA, please do so because we are short on dues. Sonya Marsden made a motion to approve the budget; Leslie Conroy seconded. The budget was approved as presented.

IX. Committee Reports

Academic Boosters – Beth Eachus reported that the session with Ann Dolin on College Admissions in the Time of COVID had over 100 attendees today. Many mock tests are coming, by popular demand – both with and without extended time – over the next few months. More info can be found in Mad Memos and eNews.

Academic Awards – We are hoping to do an online awards assembly similar to what the National Honor Society did recently.

Athletic Boosters – Stephanie Bollini promoted their membership drive and pointed out that all money raised goes back to Madison students – it's used to rebuild the track, redo the turf field, etc. These improvements benefit all kids, not just those playing sports. You can write off the donation – see the website (<https://www.warhawksports.org/page/2464/mn>) to join.

JMHS Pantry and Outreach – Beth Eachus thanked those supporting the pantry. There will be a big event on March 20 that we'll need help with to prepare for Spring Break.

Parent Programs – Sonya Marsden announced two upcoming programs with Rachel Bailey – one for underclassmen: "Fostering Resilience During Difficult Times" on 2/17 and one on 2/18 for upperclassmen: "Upperclassmen and their Parents–Empowering Advice to Support Older Teens in School." Both programs are open to parents and students.

All Night Grad – Sarah Espanol has been meeting with other ANG chairs in the county to plan fun things with and for the seniors; please contact her if you'd like to help.

X. New Business

There was no new business.

XI. Old Business

There was no old business.

The meeting was adjourned at 8:07 pm.

January 2021 Treasurers Report							
PTSA Budget for 2020-2021						As of January 31, 2021	
			19-20 Budget	19-20 YTD Actuals	20-21 Budget	20-21 YTD Actuals	Comments
PTSA Revenues							
	Membership Dues - incl. Natl, State & Cnty	\$	12,000	10,555	8,000	9,757	
	less: dues paid to National, State, County		-2,600	-2,168	-1,800	-1,800	
	less: membership drive expense		-300		-300		
	Membership , net		9,100	8,387	5,900	7,957	
	Donations		10,000	15,500	7,500	12,310	
	Academic Booster Donations		3,000	3,047	2,000	2,871	
	Practice Exams		8,500	12,464	5,000	924	
	Miscellaneous - Amazon Smiles and Other		100		100		
	Total Revenues, net of direct expenses		30,700	39,398	20,500	24,062	
PTSA Support and Advancement Program Expenses							
	Academic Awards and Staff Development	\$	14,000	7,512	8,000	0	
	Triple I Awards and Ceremony		2,300	2,750	2,300	0	
	PTSA Senior Scholarships		4,000	4,000	4,000	0	
	Flight School Supplement		2,000		2,000		
	Parenting Programs		1,000	698	1,500	0	
	Teacher and Staff Appreciation		5,500	6,571	6,000	1,827	
	Faculty Recognition		2,000	560	1,000	0	
	Science Fair Dinner		500	366	500	0	
	Student Activity Grants/ Mentoring		2,000	2,000	2,000	0	
	Baccalaureate/Convocation		1,200	450	1,200	0	
	Directories		1,000	750	1,000	0	
	Special Projects		2,000	630	1,000	0	
	Special Education outreach		1,500	429	1,000	0	
	Minority Achievement		1,000	1,000	1,000	0	
	Ethics Day		500		500		
	Principal's Fund		2,500		2,000		
			43,000	27,717	35,000	1,827	
PTSA Administrative Expenses							
	Insurance	\$	350	343	350	343	
	Supplies & Postage		200	112	200	77	
	Website and On-line Accounting software		1,000	1,087	1,100	725	
	Tax preparation		750	750	750	750	
	e-commerce fees/bank fees		500		500		
			2,800	2,292	2,900	1,895	
	Total Expenses (not including Pantry)	\$	45,800	30,009	37,900	3,722	
Madison Pantry and Outreach Expenses							
			1,000	8,158	6,500	3,666	
	less: Madison Outreach Donations		-1,000	-22,860	-6,500	-6,994	
			0	-14,702	0	-3,328	
	Net Income		-15,100	24,092	-17,400	23,667	
	Beginning Cash Balance		37,110	37,110	61,202	61,202	
	Ending Cash Balance	\$	22,010	61,202	43,802	84,869	
All-Night Graduation - Summary - Cash Basis							
	Net Income (loss)						
	Beginning Cash Balance		15,701	15,701	10,671	10,671	
	ANG Income		25,000	11,515	25,000	652	
	ANG Expenses		27,000	16,545	27,000	0	
	Ending Cash Balance	\$	13,701	10,671	8,671	11,323	